REGULAR MEETING OF THE LACKAWANNA CIVIL SERVICE COMMISSION HELD ON NOVEMBER 6, 2015 CALLED TO ORDER BY CHAIRPERSON SHARON BERES

ROLL CALL PRESENT: Sharon Beres

Mark Moretti

Cesare Cardi

Motion by Sharon Beres, seconded by Mark Moretti that Minutes of Regular Meeting held November 6, 2015 be approved.

Roll call, yes, Sharon Beres, Mark Moretti, Cesare Cardi. Carried.

O & C	COMMUNICATION #1
KAREN MARCINIAK, RET. TYPIST	Letter from City Comptroller dated 10/8/2015 noting retirement of KAREN MARCINIAK from her position of TYPIST effective 9/25/15.

Motion by Cesare Cardi, seconded by Sharon Beres, note roster card.
Roll call, yes, Cardi, Beres, Carried.

O & C	COMMUNICATION #2
SHANNON PRZYBYLAK, APPTD. ACCOUNT CLERK TYPIST	Letter from Mayor dated 9/28/15 appointing SHANNON PRZYBYLAK to the position of ACCOUNT CLERK TYPIST effective 9/28/15. Application Attached.

Motion by Sharon Beres, seconded by Cesare Cardi, approve appointment, note roster card.
Roll call, yes, Beres, Cardi, Carried.

Motion by Mark Moretti, seconded by Sharon Beres to adjourn Meeting,

Adjourned,

Frank Nigro, Secretary