

# **Lackawanna Fire Department**

## **Residential Knox-Box Loan Program Agreement**

What happens during an emergency when you can't come to the door due to a medical or physical ailment? The Lackawanna Fire Department has purchased a limited number of residential Knox-Boxes to be loaned out to our residents in need. With a residential Knox-Box in place, the Fire Department will be able to let themselves in if you are having a medical emergency. The fire department gains entry into this Knox-Box with a master key retained in a high security vault on the fire truck.

### **Eligibility**

In order to be deemed eligible to be loaned a Knox-Box from the Lackawanna Fire Department a person must meet all of the following requirements:

- 1.) Reside within the City of Lackawanna.
- 2.) Have an existing medical or physical condition that could render you unable to open a locked entry door in case of an emergency.
- 3.) Fill out a Residential Knox-Box Loan Program Application and follow the program rules.
- 4.) Application can be mailed to: Lackawanna Fire Department  
1630 Abbott Road  
Lackawanna, NY 14218
- 5.) Enclose a check for \$200.00 made out to 'City of Lackawanna' to be refunded upon the return of the Knox Box in good condition. Deposits can be waived by the Fire Chief under certain circumstances.

### **Program Rules**

- 1.) The Knox-Box will remain the property of the City of Lackawanna and is only loaned to residents for use at the address listed on the application form.
- 2.) Participants are required to sign a "Residential Knox-Box Loan Program Application" and abide by the agreement.
- 3.) The Knox-Box shall be hung on the front door and participants are to provide the fire department with the keys to their residence to be placed in the Knox-Box.
- 4.) Should the home's door locks ever be changed, it is the participant's responsibility to notify the Lackawanna Fire Department (823-0211) and provide the fire department with the new door keys for placement into the Knox-Box.
- 5.) Participants shall provide the department with emergency contact information for person(s) who are to be notified in the event of an emergency (i.e. next of kin). This information will be put in the Knox-Box along with the entry keys.
- 6.) Understand that you are responsible for the Knox-Box and your \$200 deposit will be applied towards any damage to the Knox-Box or in cases of loss of the Knox-Box.

Knox-Box Serial Number: \_\_\_\_\_ Date Installed: \_\_\_\_\_



# Lackawanna Fire Department

## Residential Knox-Box Loan Program Application

Name: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Alternate Phone: \_\_\_\_\_

List any other people living in the residence: \_\_\_\_\_

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Emergency Contact Person: \_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_ Relationship: \_\_\_\_\_

- I, the undersigned homeowner understand and agree that this Knox Box key security box is being provided for the sole purpose of providing access to my home, address listed above, for emergency situations that necessitate the response of the Lackawanna Fire Department.
- I further understand and agree that the City of Lackawanna retains sole ownership of the Knox Box, listed below, and that I will return the Knox Box to the Lackawanna Fire Department upon the sale of my home or in the event I no longer wish to participate in the program.
- I further agree to abide by the Residential Knox-Box Loan Program Agreement.
- In consideration of being supplied with this Knox Box for my home, I release the City of Lackawanna, its employees and officers from any incidental damage caused to my home as a result of the installation or removal of the Knox Box.
- I understand that I am responsible for any damage or loss of the Knox-Box while in my use and that a security deposit of \$200.00 will be applied toward any damage or loss.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

DO NOT WRITE BELOW THIS LINE- OFFICIAL USE ONLY

Knox Box Serial Number- \_\_\_\_\_ Date Installed- \_\_\_\_\_

Deposit- Check Number \_\_\_\_\_ If waived, write reason on back

Date Returned- \_\_\_\_\_ Deposit Returned **Y / N** If No, reason on back